

Government of Alberta

Blockade Response Plan

2019

ACKNOWLEDGEMENTS

The Government of Alberta Blockade Response Plan (the Plan) is identified as a hazard-specific plan under the Alberta Emergency Plan. It is administered by the Alberta Emergency Management Agency (AEMA) and is distributed to key departments as identified under the Plan. As such, the Plan is not available for public posting or release.

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ISBN 978-0-7785-9207-5

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RECORD OF AMENDMENTS

List of all amendments made to the Plan since inception.

Amendment Number	Effective Date	Amended By (Please print)	Initials
2004-01	23 April 2004	Executive Council Approval	
2005-02	14 October 2005	Doug Forge	DF
2006-03	8 May 2006	Doug Forge	DF
2006-04	1 August 2006	Doug Forge	DF
2007-05	10 January 2007	Adam Armitage-Conway	AAC
2007-06	22 January 2007	Adam Armitage-Conway	AAC
2007-07	23 January 2007	Adam Armitage-Conway	AAC
2007-08	28 March 2007	Ed Haines-Annex A	EH
2008-09	15 May 2008	Jonathan Klein	JK
2008-10	19 June 2008	Jonathan Klein	JK
2008-11	25 August 2008	Jonathan Klein	JK
2010-12	7 December 2010	Gordon BEAGLE	GJB
2011-13	15 November 2011	Gordon BEAGLE	GJB
2013-14	30 January 2012	Steve Otto	JEvans for SO
2014-15	6 May 2014	Daniel Howlader	DH
2018-16	1 February 2018	Daniel Howlader	DH
2018-17	18 Jul 2018	Kelly Callens	KC
2019-18	16 January 2019	Kelly Callens	KC

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INTRODUCTION AND BACKGROUND

Alberta recognizes that citizens have the right to peaceful protest, and the province has the responsibility to maintain public peace, safety, and enforcement of the law. A protest may result in potential liability for public nuisance, offences under provincial acts, regulations, and/or *Criminal Code* charges. At times, a blockade may endanger public safety, or have negative environmental, social, or economic impacts. A coordinated provincial response will be required for any blockade, and the Plan guides that response.

In designing a response to blockades of public lands, Alberta's key goal at all times will be to ensure the safety of those affected by the blockade, including participants, responders, and bystanders. It is acknowledged that there are offences under the *Public Lands Act* and *Highways Development and Protection Act* that are relevant to blockades. The primary focus of all activities under this plan will be on assessing options to achieve peaceful and quiet resolution, consistent with the fundamental goal of maximizing safety while containing and ending the blockade regardless of whether the underlying dispute is resolved.

The Plan is mandated by the Alberta Emergency Plan and is administered by the AEMA. AEMA will arrange for orientation to the Plan for senior departmental officials and key personnel where and as requested by partner organizations. As per the Government Emergency Management Regulation (GEMR) (AR 248/2007), AEMA will be the coordinating organization for the Government of Alberta (GOA) and its emergency management partners.

1.2 References

1.2.1 Statutes

Canada National Parks Act (SC 2000, c 32)

Canada Transportation Act (1996, c 10)

Criminal Code of Canada (R.S.C. 1985, c C-46)

Emergency Management Act (RSA 2018, c E-6.8)

Freedom of Information and Protection of Privacy Act (RSA 2000, c F-25)

Grade Crossing Regulations (SOR/2014-275)

Highways Development and Protection Act (SA 2004, c H-8.5)

Historical Resources Act (RSA 2000, c H-9)

Petty Trespass Act (RSA 2000, c P-11)

Provincial Offences Procedures Act (RSA 2000, c P-34)

Provincial Parks Act (RSA 2000, c P-35)

Public Lands Act (RSA 2000, c P-40)

Railway (Alberta) Act (RSA 2000, c R-4)

Responsible Energy Development Act (SA 2012, c R-17.3)

Traffic Safety Act (RSA 2000, c T-6)

Trespass to Premises Act (RSA 2000, c T-7)

1.2.2 Regulations

Government Emergency Management Regulation (AR 248/2007)

Highways Development and Protection Regulation (AR 326/2009)

Procedures Regulation (AR 233/1989)

Provincial Parks (General) Regulation (AR 102/1985)

Public Lands Administration Regulation (AR 187/2001)

Specified Enactments (Jurisdiction) Regulation (AR 201/2013)

Use of Highway and Rules of the Road Regulation (AR 304/2002)

1.2.3 Plans

Alberta Emergency Plan

1.3 Definitions and Acronyms

1.3.1 Definitions

Activation – Lead Organization Deputy Minister’s direction to implement the Plan.

Blockade – Actions which include (but are not limited to) blocking, disrupting, hindering, impeding, interfering with, or otherwise obstructing access to a location.

Blockade Impact Levels

- **Low Impact** – Minor public safety concerns, limited economic or environmental impact; localized/small area; few parties affected; no major media attention. All blockades are categorized as low until criteria for higher impact is met.
- **Medium Impact** – Minor impact to public safety, but greater impact to economy or environment; larger area; multiple parties/communities affected; some multi-use or unique roads; provincial or national media attention.
- **High Impact** – Threat to public safety (potential or actual violence, property destruction, environmental consequences, and impediment to emergency vehicles); police involvement; imminent environmental emergency and/or threat to Provincial economy.

Deactivation – Lead Organization Deputy Minister’s direction to discontinue the Plan activation.

Economic impact – Actual or potential negative financial consequences to the GOA, the public or a stakeholder, because of a blockade.

Environmental impact – Actual or potential harm to the environment because of a blockade.

Lead Organization – GOA department that assumes responsibility for the overall coordination and implementation of the Plan.

1.3.1 Acronyms

Acronym	Full Spelling
AEP	Alberta Environment and Parks
AEMA	Alberta Emergency Management Agency
AER	Alberta Energy Regulator
AF	Agriculture and Forestry
AT	Alberta Transportation
DM	Deputy Minister
CPE	Community and Public Engagement
CT	Alberta Culture and Tourism
FC	Field Coordinator
GOA	Government of Alberta

IR	Indigenous Relations
JSG	Justice and Solicitor General
MA	Alberta Municipal Affairs
NHS	National Highway System
PALs	Pre-Appointed Liaisons
POC	Provincial Operations Centre
RC	Response Coordinator
RCC	Response Coordination Committee
TCH	Trans-Canada Highway

THE PLAN

2.1 Aim

The aim of the Plan is to detail the GOA response to a blockade on designated public land within the province. In doing so, the GOA will seek to maximize safety while containing and ending the blockade, regardless of whether the underlying dispute is resolved.

2.2 Objectives

- Ensuring public safety and security.
- Where possible prevent a blockade from occurring.
- Resolving blockades peacefully.
- Upholding the rule of law and authorities of the legislation.
- Protecting property and contractual rights.
- Protecting the environment.

2.3 Assumptions of the Government of Alberta

- Blockades have varying levels of impact, and the responses need to be scaled to match them.
- By definition, blockades are established as a reaction to a real or perceived grievance.
- The party(ies) emplacing the blockade may be willing to negotiate with the GOA or other interested parties to address the grievance.

2.4 Positions of the Government of Alberta

- The GOA recognizes that many blockade scenarios will present issues of multiple and/or conflicting jurisdictions. The GOA intends to act in a manner consistent with all relevant legislation, regulation, and policies, while still achieving the best outcome for all involved parties.
- The GOA will make every effort to prevent the establishment of blockades through negotiations.
- A blockade is not necessarily a legal right.

ACTION PLAN

3.1 General Concept

The Plan identifies provincial organizations that are likely to be affected in the event of a blockade. Each of these organizations has identified personnel who will serve as first contacts in the event of an announcement of the intent to establish a blockade or the discovery of a blockade. These representatives form the Pre-Appointed Liaisons (PALs) Group. Their names, positions, and contact details are maintained as the PALs list by AEMA. The duties and responsibilities of the PALs Group are contained at Annex A.

While the GOA's efforts are focused on the prevention of blockades through peaceful negotiation, a successful resolution of the situation that has led to the threat of a blockade is not always possible. When prevention efforts do not succeed, the GOA will then focus on the peaceful and prompt ending of the blockade through discussion and relationship building in order to address and where possible resolve the issues that caused the threat or established the blockade. Internally, this will require effective inter-departmental and intra-governmental cooperation and sharing of information (including the known or expected impact or duration of the blockade).

In the case where a blockade is established on land under municipal or federal control, the GOA may, at its discretion and in discussion with the affected authority, implement all or portions of the Plan.

At the conclusion of a blockade event, the Lead Organization will hold a post-incident assessment (PIA) with all organizations, entities, and representatives named in the Plan. This review will assist the lead organization in assessing the performance of the Plan and allow AEMA, where necessary and appropriate, to undertake revisions to the Plan to improve future responses.

In addition, the Plan will be formally reviewed every three years. AEMA will coordinate this review, and all departments involved in the Plan development will be required to participate.

AEMA will also coordinate twice-yearly meetings of the PALs Group, inclusive of supporting organizations. The purpose of these meetings is for departments to conduct an environment scan on potential blockade issues, and to maintain and share general situational awareness.

3.2 Support to Non-Government of Alberta Partners

The GOA recognizes that there is potential for blockade events in areas where it has no jurisdiction or ability to enforce legislation, regulation, or policy. These include areas such as (but not limited to) rail lines, national parks, and First Nations reserves. A blockade located within one of the above areas is likely to have indirect impacts on areas under the GOA's jurisdiction, including its citizens.

In these instances, the GOA through the activation of the Plan or required elements thereof will offer assistance and support to the impacted organization(s). This assistance will come in such forms as advice, logistic support, recommendations, or research – all based around the GOA's experience in resolving blockade events within the province. The level of assistance to be provided will be determined at the discretion of the lead organization, and is intended to maximize the safety of Albertans and minimize any negative effects a blockade, consistent with the aims and objectives of the Plan.

3.3 Primary Organizations

Primary Organizations will participate in the Plan regardless of the type of blockade, underlying issue, or location. Primary Organizations under the Plan are:

- Agriculture and Forestry (AF)
- Alberta Environment and Parks (AEP)
- Indigenous Relations (IR)
- Justice and Solicitor General (JSG)
- Alberta Transportation (AT)

The PALs Group will recommend a Lead Organization to the Deputy Ministers (DM) of the Primary Organizations based on the situation, the parties involved, and the location and type of blockade. This will normally be communicated to the DMs of the Primary Organizations by the DM of the nominated Lead Organization. The duties of the Lead Organization are located at Annex B, and the duties of the Lead Organization communications staff are located at Annex C. Default lead organizations have been identified for some specific situations:

- **Agriculture and Forestry** will be the Lead Organization when a blockade is related to the forestry or agricultural industries.
- **Alberta Transportation** will be the Lead Organization when a blockade occurs on a highway, road or street, as defined by the *Highways Development and Protection Act*, and under the direction, control, and management of Alberta Transportation. Alberta Transportation will be the Lead Organization when a blockade occurs on or near a ferry or cable car over or on a river, stream, lake or other water body for the purpose of connecting two parts of a highway. Alberta Transportation will also be the Lead Organization when a blockade occurs on a railway where the Minister has responsibility under the *Railway (Alberta) Act*.
- **Environment and Parks** will be the Lead Organization when a blockade occurs on Crown land (public lands), Provincial Parks or other land administered by the Minister of AEP in accordance with the *Provincial Parks Act*. AEP will also be the Lead Organization for blockades related to dams or water management systems not involving a previous situation where Alberta Transportation would be lead.
- When a blockade is led by or based on claims of a First Nation or other Aboriginal group, and the blockade is established on land covered above, **Indigenous Relations** will be in a unified command with another Lead Organization.

The PALs Group will recommend modification of these Lead Organizations to the DMs of the Primary Organizations if they consider a change useful or appropriate.

3.3.1 Coordinating Organization

The Alberta Emergency Management Agency is not a Lead Organization under the Plan, but rather it is the Coordinating Organization for the GOA and its emergency management partners. Under the Plan, AEMA will assist the Lead Organization(s) by facilitating the coordination of cross-GOA activities in support of the blockade response.

3.4 Primary Entities and Personnel

Primary entities and personnel will participate in the Plan regardless of the type of blockade, underlying issue, or location. The description of the primary entities and personnel are listed below:

3.4.1 Response Coordination Committee (RCC)

The Response Coordination Committee (RCC) is formed from representatives of government ministries, agencies, departments, or boards, which have an interest or mandated obligation in a blockade event. Core members will normally be drawn from the PALs Group, but the RCC is not limited to PALs Group participation. Their primary function is to represent their department's involvement at the outset of the event, support the Response Coordinator (RC) in implementing the Plan, and liaising directly with department field staff. The RCC will assist the RC in carrying out activities to respond to the blockade event (operations), and activities to plan for upcoming response and emerging or anticipated issues (planning).

3.4.2 Response Coordinator (RC)

The RC is the chair of the RCC and the contact between the DMs of the Primary Organizations and the RCC. All activities and information are controlled by the RC who implements operations under the framework of the Plan to end the blockade, under the direction of the Lead Organization's DM.

The RC will coordinate the post-incident assessment (PIA) at the conclusion of a blockade event, including evaluating (with the RCC) the underlying issue of the blockade, and organizing a formal observation gathering session to identify lessons, observations and best practices for future responses. The RC will also produce and distribute the PIA to appropriate parties.

The RC is assisted by a Finance Officer, who is charged with managing all financial activities related to the event, including spending authorities, limits, parameters, and instruments for personnel named in the Plan. The Finance Officer will normally be appointed from within the Lead Organization.

3.4.3 Envoy

The Envoy is appointed under contract by the Lead Organization's DM, and is not normally a GOA employee. The primary role of the Envoy is to develop a relationship with the aggrieved parties, assess the situation, identify the issues, and to negotiate a peaceful resolution to the blockade. The Envoy reports to the RC, and takes direction from the RC with respect to the direction of the negotiations with the disputing parties.

3.4.4 Field Coordinator (FC)

The primary function of the Field Coordinator (FC) is to coordinate provincial activities at the site of the blockade, and to be the primary logistics contact at the site. The FC will liaise with the Envoy and police of jurisdiction as required. The FC is responsible to the RC and RCC and is appointed by the Lead Organization's DM.

3.5 Supporting Organizations

A Supporting Organization or ministry is an organization with a major interest in the Plan, but affected only in a specific aspect or situation of a blockade. A Supporting Organization may become a Lead Organization where a blockade directly affects their mandate. In cases where its interests are not at stake, a Supporting Organization may also be requested to support the lead organization in implementing portions of the Plan. Supporting Organizations are listed below:

3.5.1 Alberta Culture and Tourism (CT)

Alberta Culture and Tourism holds jurisdiction over provincial historic resources including archaeological sites, historic sites and structures, palaeontological resources, and Aboriginal traditional use sites. The department protects these resources for future generations through a land-based regulatory system administered in accordance with the *Historical Resources Act*. In some instances, the ministry may have special interest in lands within or upon which recorded, registered, and/or designated historic resources are found. Culture and Tourism's involvement in the Plan would be invoked by a blockade being established on the above lands, on adjacent lands that impede or otherwise affect access to lands owned or operated by the ministry, or where any palaeontological, archaeological, Aboriginal traditional use, or historic site issues underlie a blockade situation.

3.5.2 Alberta Energy

Alberta Energy manages the development of renewable and non-renewable resources in the province, including the promotion of efficiencies and investment into related industries. Energy would support the Lead Organization by providing necessary information on oil and gas industry policy where required.

3.5.3 Alberta Energy Regulator (AER)

The Alberta Energy Regulator (a non-GOA entity) shares jurisdiction with AEP with respect to energy resource activities under the *Public Lands Act*. As AER is the primary regulatory organization for the development of oil and gas resources, it may have information that is pertinent to a blockade response. AER would support the Lead Organization by providing necessary information on energy resource activities and as otherwise required.

3.5.4 Alberta Municipal Affairs (MA)

Municipal Affairs is responsible for administering and supporting the local government, public safety, and emergency management systems for Improvement Districts (ID) in the province, with the exception of the Kananaskis ID (Environment and Parks). MA would become involved in this plan if a local authority, in these districts, is affected by a blockade.

3.6 Other Interested Organizations

These entities have a minor interest in a blockade event, and their involvement may be reasonably expected but cannot be confirmed or planned for ahead of time. These organizations include but are not limited to federal, provincial, or municipal entities, private sector organizations, and community groups.

3.7 Tasks Common to all Primary Organizations

3.7.1 General

- Evaluate potential options.
- Be familiar with the Plan and associated assigned duties.
- Maintain currency of contact information.
- Be prepared to respond to the Plan at the Lead Organization's request.
- Ensure department is represented on RCC.
- Recommend amendments to the Plan as required.

3.7.2 Pre-Blockade Event

- Share information with other Primary Organizations on situations that have the potential to become a blockade.
- Gather, verify and disseminate information from other Primary Organizations as well as information from department staff in order to provide AEMA and the PALs Group with a situational assessment
- Provide the PALs Group with a recommendation to activate the Plan as required.

3.7.3 Blockade Event

- Investigation of the blockade.
- Ensure information received, where applicable to the Plan and related decisions, is shared with the other agencies, entities, and personnel.
- Offer full cooperation to the lead organization and its appointed personnel.
- Maintain accurate documentation to meet the needs of legal concerns, Freedom of Information requirements, and government records management policies.

3.7.4 Post-Blockade Event

- Submit all event-related documentation to the RC, subject to confidentiality obligations and requirements of the *Freedom of Information and Protection of Privacy Act*.
- Re-confirm contact information with AEMA.
- Participate in PIA and provide input to improve future responses.

3.8 Tasks Specific to Each Primary Organization

In addition to the above common tasks for all Primary Organizations, there are specific tasks for several Primary Organizations that are crucial to the successful completion of a blockade event.

3.8.1 Agriculture and Forestry

- Provide land use data (such as logging permits) as required.
- Provide agricultural sector information as required.

3.8.2 Environment and Parks

- Provide land title information as required.
- Provide land use data (such as public land dispositions) as required.

3.8.3 Indigenous Relations

- Compile and maintain a list of appropriate Envoys.
- Provide Reserve land and First Nations data.
- Provide information regarding Métis settlements as required.

3.8.4 Justice and Solicitor General

- Coordinate with RC, RCC, FC, and Envoy should injunctions or other legal instruments be required.
- Provide law enforcement support at the request of the police of jurisdiction.
- Provide legal advice to the GOA.

3.8.5 Alberta Transportation

- Conduct highway management activities to include highway closures, detours and traveler updates.
- Coordinate railway management activities to include provincially regulated railway closures.
- Be prepared to coordinate the removal of blockading materials on a highway, road or street, as defined by the *Highways Development and Protection Act*, and under the direction, control, and management of Alberta Transportation.
- Be prepared to coordinate the removal of blockading materials on or near provincially regulated railways.
- Provide highway data as required.

- When a blockade occurs on a railway within the legislative authority of the Parliament of Canada, which includes: branches, extensions, sidings, railway bridges, tunnels, stations, depots, wharfs, rolling stock, equipment, stores, or other things connected with the railway, and communications or signalling systems and related facilities and equipment used for railway purposes; or occurs on a road crossing which means the part of a road that passes across, over or under a federally-regulated railway line, and includes a structure supporting or protecting that part of the road or facilitating the crossing, then Alberta Transportation will provide liaison between the GOA and the federal department or agency with responsibility for railways.
- Highways in Canada, including the Trans-Canada Highway (TCH) and the National Highway System (NHS), fall within provincial/territorial jurisdiction. The only exceptions are highways through national parks that are managed by Parks Canada. When a blockade occurs on a highway through a national park, Alberta Transportation will provide liaison between the GOA and Parks Canada on all highway management activities.

3.9 Coordination During an Event

This section delineates how Primary Organizations will interact with one another when coordinating the response to a blockade.

3.9.1 Lead Organization

The recommendation of a Lead Organization is one of the initial actions that must be undertaken by the PALs Group. In most cases, this recommendation will be guided by legislation or regulation that delineates jurisdiction on the part of a department or organization. The participants in the initial PALs Group meeting will normally come to an agreement as to which organization should assume the lead, or whether the circumstances of the event merit a unified command. The PALs Group member(s) representing the recommended lead will seek confirmation of this recommendation from their respective DM(s). As detailed previously under section 3.3 Primary Organizations, the nominated Lead Organization DM will engage with the DMs of the Primary Organizations to ensure all are satisfied with the determination of Lead Organization.

The Lead Organization's DM is authorized to take any action under the Plan to appoint personnel as required to carry out portions of the Plan and to make decisions required to achieve the objectives of the Plan.

3.9.2 Primary Organizations

Primary Organizations are required to participate in the RCC and coordinate with other involved organizations through this organization. All external communication will be coordinated by the lead organization. If enforcement or legal processes are undertaken, those processes will be communicated to the lead organization.

3.9.3 Coordinating Organization

The Coordinating Organization is responsible, through regulation and emergency plan, to coordinate and harmonize the efforts of the Lead and Supporting Organizations, other emergency management partners, and the logistic requirements necessary to resolve a particular emergency situation.

3.9.4 Supporting Organizations

The Supporting Organizations will advise the Lead Organization of their interest in the blockade, and/or support the Lead Organization in implementing the Plan. Supporting Organizations may be invited to participate in the RCC if required.

3.9.5 Non-GOA Organizations

For the purposes of coordinating operational activities in response to a blockade, the participation of non-GOA entities may be required. These entities may include but are not limited to industry partners and communities. This coordination with non-GOA organizations will be necessary to ensure a coherent approach to resolving the blockade in a safe, effective, and timely fashion.

3.9.6 Methods of Communications Between Organizations

During the initial meeting of the PALs Group all key stakeholders will be present to ensure proper information passage, coordination, and agreement on the lead ministry/organization. However, to ensure GOA solicitor-client privilege is maintained and that conversations and open discussion of sensitive information occurs, internal issues conducted by the PALs Group will only be done with GOA organizations. Non-GOA representatives will be excluded from these specific conversations.

The Envoy and FC are expected to liaise mostly in-person, and the Envoy is expected to communicate with disputing parties both in-person and via telephone/email.

3.9.7 Legal Privilege

In all circumstances where legal advice is to be offered to the GOA by GOA legal counsel, non-GOA entities shall be excluded from these discussions in order to preserve the protection of solicitor-client privilege. The reverse would also be true should a non-GOA entity receive legal advice from their legal counsel (*i.e.* they could exclude the GOA from any discussions).

As required, the Integrated Resource Management Memorandum of Understanding between Alberta Energy, Alberta Environment and Parks, Indigenous Relations, Agriculture and Forestry, Justice and Solicitor General, and the Alberta Energy Regulator may facilitate the sharing of legal information between the above GOA departments and the AER.

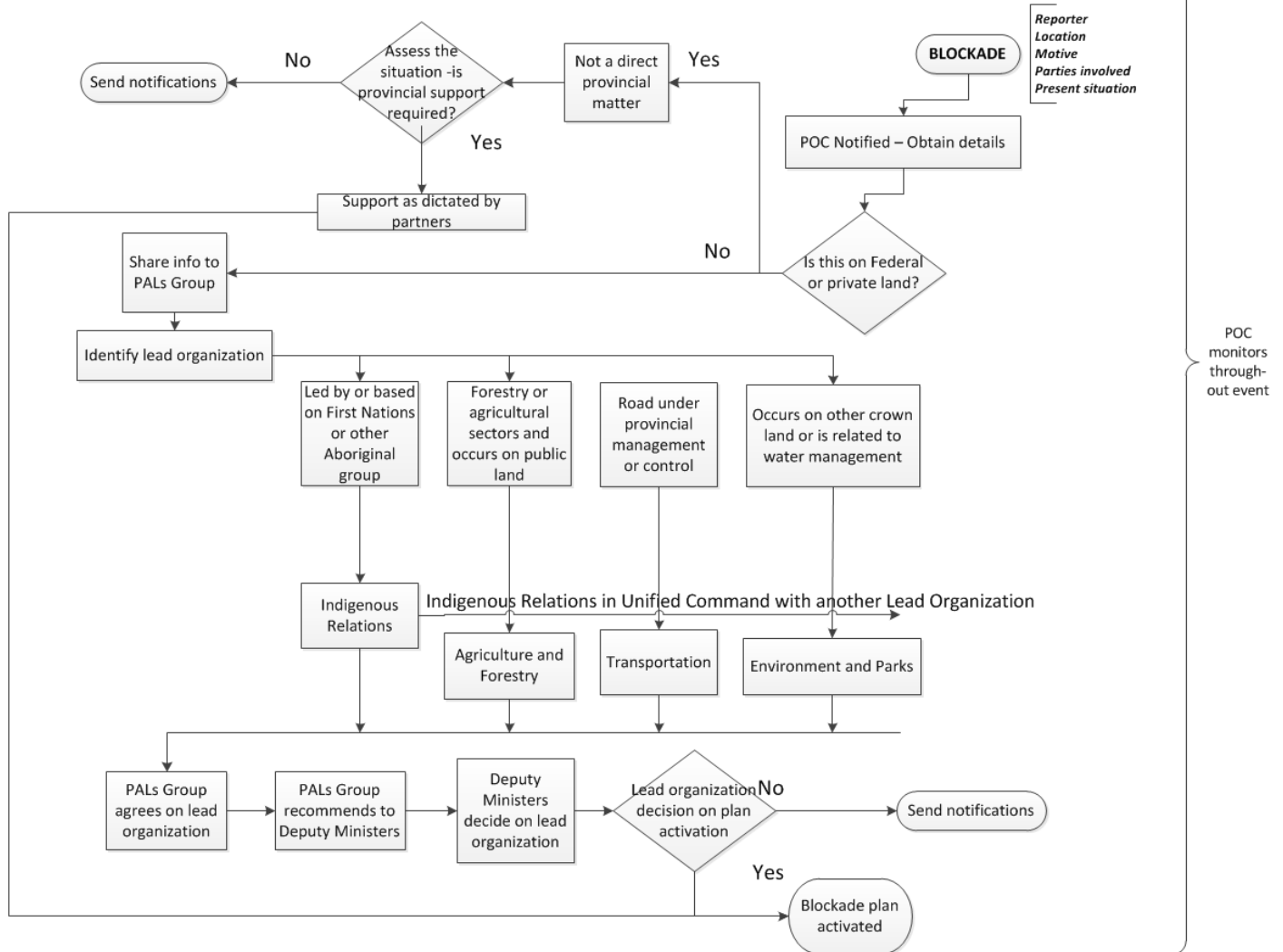
3.9.8 Location of Response Efforts

Should the situation warrant in-person coordination to facilitate the GOA response to a real or potential blockade, the RCC will convene at the Provincial Operations Centre (POC), located at 14515 122 Ave NW, Edmonton. In all other instances, the RCC will convene remotely.

The FC is expected to travel and remain at the site of the blockade for the duration of the response. The Envoy will travel to the site and wherever their services and inputs are required.

3.10 Decision Chart

The chart below presents the decisions made by organizations listed through the Plan upon the report of a real or potential blockade. It is intended to serve as a visual guide of the decisions and actions listed throughout the previous sections.



ANNEX A – PRE-APPOINTED LIAISONS (PALs)

The Pre-Appointed Liaisons (PALs) represent government departments with a potential interest in blockade issues and the Plan. Their primary function is to determine the extent of their department's involvement at the outset of the event, and as the situation evolves, and advise their respective DMs accordingly.

If their department becomes involved, the individual PALs Group members become a part of the RCC.

The contact information of the PALs is available electronically from the ABDLAN site under *Documentation/Reference Library/AEMA POC Common Documents/Plans and Planning/Blockade Response Plan*. For those without access to this site, contact information can be obtained through the AEMA Provincial duty officer at 780-644-5428.

The duties of the PALs include:

- Sharing the report of the blockade with other members of the PALs Group.
- Assess/analyze the situation and risks involved (include blockade risk level).
- Advise their respective DMs of the situation and recommend the extent of the department's involvement, and confirm support to the RCC if not directly involved.
- On direction of their DM, assume RCC responsibilities.

ANNEX B – LEAD ORGANIZATION DUTIES

1. General

- Provide leadership to all affected departments in response to an event.
- Provide options to the primary organization DMs.
- Provide instructions to GOA legal counsel
- Funds operational costs from its own budget; may also defray costs and expenses of litigation.
- Authorize negotiation parameters.
- Direct the activities of the RC and RCC.

2. Upon Plan Activation

- Assign risk level to blockade.
- Appoint the Envoy, the RC and Financial Officer (from an existing list of qualified personnel and normally drawn from the lead organization).
- Approve the communications plan.

3. During a Blockade Event

- Determine the impact rating of the blockade.
- Convene the RCC.
- Review and issues terms of reference to the Envoy, the RC and Financial Officer.
- Ensure required departments are represented on RCC.
- Direct communications staff to prepare and implement a communications plan.
- Based on RC and Envoy efforts and recommendations, make offers as required as authorized by primary organization DMs.
- Responsible for compilation of costs for the event.
- Prepare and deliver briefings to DMs and Ministers.
- Review/approve situation reports presented by the RC and disseminates them as required.
- Issue direction to RC/RCC on behalf of the primary organizations DMs.
- Evaluate options and recommendations presented by the RC/RCC.
- Work with Envoy to determine a negotiated end to the blockade.

- Authorize the de-activation of the Plan

4. Post-Blockade Event

- Coordinate post incident assessment
- RC recommends amendments as required to the Plan based on findings of the post-incident assessment.

ANNEX C – LEAD ORGANIZATION COMMUNICATIONS STAFF RESPONSIBILITIES

The lead organization's communications staff coordinates the distribution of information to external (other interested parties, media, public) stakeholders. Communications retains responsibility for coordination of any lead organization key messaging throughout a blockade incident at every risk level. The duties of the lead organization communication staff include:

- Update and maintain a 24/7 contact list for media outlets in the province.
- When receiving the initial call from the department or any PALs Group member, assess the communications implications of the incident, and prepare a communications plan for the Lead Organization DM's approval.
- Provide communications advice to the Deputy Minister of the lead Ministry, the Managing Director of AEMA, the Managing Director of CPE, and the Premier's office.
- Prepare all materials for briefings and press conferences, including briefing material for elected officials. Provide other assistance as necessary to facilitate their participation in media briefings and press conferences.
- Establish contact with the communications representative of the organizations involved in the incident (municipal, corporate, provincial/federal departments, etc.).
- Act as the senior news advisor on news briefings and conferences, media interviews and respond to media inquiries.
- Keep the RC and RCC fully informed of provincial public information strategies.
- Attend all conference calls of the RCC.